

## Subledger Changes when Adagio Ledger 9.0 is installed

Adagio 9.0 has two description fields with each transaction. When ledger transactions originate in Adagio version 8.1 or later sub-ledgers (Payables, Receivables, etc.) the fields are filled in according to the settings in the sub-ledger's Company Profile.

In Adagio Payables for example, if you select *Edit / Company Profile* and click on the *integration* tab, you will see:

G/L Reference	G/L Description 1	G/L Description 2
Send to	Doc. number	Vendor name
	Doc. description	
Include batch info in desc. 1?	<input type="checkbox"/>	
Batches user defined format		
Other user defined format		

One of the choices in each of the description field drop-down lists is *user defined*. If this is selected, you can define what information is placed in that field using the codes below.

%ven - for Vendor code  
%vnm - for Vendor name  
%ref - for Reference  
%dno - for Document number  
%des - for Description  
%psq - for Posting sequence  
%bat - for Batch number (see note)  
%ent - for Entry number (see note)  
%os1 - for Optional string 1  
%os2 - for Optional string 2  
%os3 - for Optional string 3  
%od1 - for Optional date 1  
%od2 - for Optional date 2  
%oa1 - for Optional amount 1  
%oa2 - for Optional amount 2  
%ou1 - for Optional unit 1  
%ou2 - for Optional unit 2

NOTE: Codes %bat and %ent are invalid for system checks and check reconciliation.

There are two fields so you can put different information in the description for batch entries (Invoices, adjustments, etc) and transactions generated by the system (such as cheques).

If one of the pieces of information you want in a description field is long, place it last. Even it runs out of room and is truncated, it will likely still be understandable.