



Paymate®

Payroll and Personnel Software

Introducing the family of Paymate Payroll software. Paymate is a comprehensive fully functional payroll system, and is recommended by major accounting and business consulting firms for use in small and medium sized businesses.

We listen to our customers

Since 1987, Paymate has been working with payroll professionals to take the pain out of payroll processing. Paymate strikes a balance between ease of use and flexibility. This represents the culmination of more than 15 years of listening to our customers and incorporating their ideas and suggestions into our products. Whether you perform a small manual payroll or a large sophisticated one, Paymate will save you time, money and headaches.

Paymate Customers

Our customers come from a very wide range of industries and very different staff sizes from across Canada including:

- Accountants
- Veterinarians
- Distribution
- Automobile Dealers
- Service Industry
- Construction
- Manufacturers
- Retail
- Doctors/Dentists
- And More

The Right Product For You

Paymate is available in 3 versions: Paymate Simple, Paymate Standard and Paymate Acclaim for use with windows 9X, NT, XP, and 2000 with all the high-end features you would expect and need to do your payroll effectively. We continue to offer a complete line of payroll products to suit all your requirements.

Worry Free Support

Product support is one of the most common concerns of all software buyers. At Paymate Software, support is our top priority. Our telephone hotline, 1-800 fax service and email support all put you directly in touch with our support staff. Our one fee Maintenance program provides you with all the latest tax and program updates.

Paymate is very easy to setup. A first time user can typically run a payroll confidently in less than an hour.

Customer and Product Support

Paymate is proud of our customer and product support record. We have been providing payroll solutions for over a decade and have received compliments from many of our customers.

Our product support starts with an online help manual and Knowledge Base. These guide the users through set up, operation and error recovery procedures. In addition, our support department typically solves our customers' problems during the same phone call over 95% of the time.

Control and Convenience

Run your payroll and have full access to your data as and when you want it. Eliminate miscommunication between you and outside services. With Paymate you can contain the ever increasing costs of payroll and associated services. Furthermore, you earn interest by retaining payroll source deductions in your bank account.

Improved Security and Data Integrity

Paymate protects you and your payroll data through multiple password control. Paymate will allow different users to have a controlled access to payroll data.

Functionality and Flexibility

Paymate handles multiple pay rates, and multiple check formats. Paymate supports standard pay frequencies, and allows you increased control when setting up your earnings, benefits, taxes and deductions. You can also charge an employee's time to different cost centers, projects, or G/L accounts using the job costing feature.

Powerful Reporting

All reports can be viewed before printing. With increased flexibility in report parameters, Paymate provides you with instant informative output on your screen or printer.

Time Clock Interface

This interface allows you to capture the timesheet information collected by a PC based time clock. The benefits of using this feature include the elimination of addition and data entry errors.

Ease Of Use

Paymate has many time saving features built into it including, a comprehensive online help section, and a popup notepad for each employee. A first time user can typically run a payroll confidently in under one hour.

You key in the hours and Paymate will handle the rest. It calculates all earnings and deductions, prints your cheques and several useful forms including T4, T4A, and Relevé 1.

Number:	003	Name:	Holmes, Jennifer	Department #:	None	
Basic	Tax	Provincial Net Claim	Pay Card	Bank	NotePad	History
Identification						
Number:	003	SIN:	999-999-998	Job Description:	Warehouse	
Surname:	Holmes	Tax Province:	Ontario	Status:	Active	
Givenname:	Jennifer	Pay Group:	Hourly	Department:	None	
Initial:	A	RCT Group:	Standard	Date of Birth:	01/01/1961	
Address:	67 Rice Rd.	Original Hire Date:	02/15/1995	Last Date of Hire:	02/15/1995	
City:	Teatown	Termination Date:	/ /			
Province:	Ontario					
Country:	Canada					
Postal:	L5S4D4					
Phone:	(905) 736-2522					

Number:	003	Name:	Holmes, Jennifer A.	Department:	None
1125.00	102	Hrly Wages	Hours: 75.00	Rate: 15.00	
0.00	107	Bonus			
0.00	110	VTIME	Hours: 0.00	Rate: 0.00	
0.00	113	ADVANCE			
1000.00	115	Commissions			
0.00	909	tes	meters: 0.00	Rate: 0.00	
0.00	112	Benefit Package			
1125.00	201	Co. Pension Contribution			
0.00	210	Federal Tax Adjustment			
130.00	105	Vacation Paid			
50.00	302	Extra Income Tax			
91.18	305	Canada Pension Plan			

Totals:
Earnings: 2255.00
Deductions: 416.92
Net Pay: 1838.08

EI Insurable Earnings:
EI Hours: 75.00
Insurable: 2255.00

Payment Method:
 Cheque None
 Deposit

Memo to Employee

Personnel Information

Paymate provides detailed personnel information including, Training and Education, Reviews and Increments, Skills, Benefits Information, and well as a note pad for other information specific to each employee, and more.

General Ledger Interfaces

You will be happy to know that Paymate will interface with over 50 of the major General Ledger accounting packages. This includes systems such as Adagio, AccPac, Great Plains, Macola, MAS90, Quickbooks, Simply Accounting and more.

Job Costing Feature

Paymate allows you to charge an employees time to different cost centers, projects or G/L accounts. Paymate also interfaces with popular job costing packages such as AccPac, Yardi, MAS90, Solomon with more to come.

Free Trial Program

Available for download from our website www.akmicro.com is a free 60-day Paymate trial package. Discover for yourself the value of using Paymate with no obligation and when you are convinced that Paymate is the right payroll package for you install the full version overtop, and carry on using your existing data.

Paymate On The Internet

Visit our web site at www.akmicro.com. On our web site you can download a free demo copy of Paymate, learn more about our products and services, access our online help and knowledge base or contact us electronically.

For inquiries or pricing you may e-mail our sales department at sales@akmicro.com or our technical support department by e-mail at support@akmicro.com

Additional Information On Paymate Acclaim

Unique to Paymate Acclaim

Paymate Acclaim offers the following features that are not found in Paymate Standard. You may want to consider these features for your organization or customers. Please contact us by phone, fax or email if you would like more details on any of them.

Bank Direct Deposit

With this feature, Paymate Acclaim has the ability to interface with banks and financial institutions across Canada. This eliminates the signing of cheques reduces bank charges for processing the cheques. It also saves the employees a trip to the bank to cash the cheques, thus saving valuable time.

Additional Earnings, Benefits and Deductions

Paymate Acclaim gives you a total of 50 user-defined earnings, 50 user defined deductions and 15 user defined benefits.

Highlights Of Paymate

- Ease of Use
- Pull down menus
- Context-sensitive Help
- Pick lists for many fields
- On-line Help Manual
- Popup Calculator, Calendar, Employee Notepad
- Automatic, Simplified Installation

Functionality and Flexibility

- Multiple Pay cards / Timesheets per Pay Period
- User-defined Payroll Calendar
- After-the-Fact Payroll and Quick Cheques Capability
- General Ledger interface to popular Accounting software packages
- Multiple Companies
- Multiple Pay Rates, Pay Periods, and Pay Groups
- Multiple cheques formats (including user-defined)
- Vacation pay can be accrued or paid as earned
- Vacation pay can be taxed as accrued
- Flexible General Ledger and Departmental Analysis
- Check Reconciliation / Reversals
- Job Costing and Labor Distribution

Reports and Display

- Payroll Reports
- Payroll Journal
- Monthly Journal
- New Hires Report
- Pay stubs and/or Cheques
- Check Register
- Bank Deposit and Register (Paymate Acclaim)
- General Ledger Journal
- T4, T4A and Relevé 1
- Employee Labels

Management Reports

- Earnings / Deduction / Benefits Analysis
- Employee Master List and Profile
- Employee Telephone List
- Employee Pay History

Security and Data Integrity

- Multiple passwords to control access to data and menu items based on user level
- Stringent validation upon data entry

- Better audit trail
- Improved Internal control and data integrity management
- New backup, restore, and archiving utilities for increased data integrity

Configuration Flexibility

- Multiple printer support
- Laser printer support

The screenshot shows the 'Paymate Record of Employment' window. It contains the following information:
Number: 001 Name: Smith, Harold P.
Box 1 to 9 | Box 10 to 14, 16 | Box 15A to 15C | Box 17 to 18 | Box 19 to 22
First Day Worked: 02/02/1988
Last Day Worked: 07/25/2001
Final Period Ending Date: 01/31/2001
Occupation: Manager
Expected Date of Recall:
 Unknown
 Not Returning
 Will Return
Reason for Issuing this ROE: E - Quit
For Further Information, Contact:
Name: Putee, Arthur M.
Phone: (416)733-3333
Buttons at the bottom: Save, Cancel, Print, Close, Help, Export.

The screenshot shows the 'Employee Edit' window for Jennifer Holmes. It contains the following information:
Number: 003 Name: Holmes, Jennifer Department #: None
Basic | Tax | Provincial Net Claim | Pay Card | Bank | NotePad | History
Tax Amounts: Federal Net Claim Amount: 7412.00, Québec Extra Tax Per Pay: 50.00
Exemptions: Federal Tax, Québec Tax, CPP, QPP, EI, Payroll Taxes, WCB
Tax Calculation: Normal (Default), Cumulative Averaging, Commissioned
If Commissioned...: Estimated Annual Remuneration: 0.00, Estimated Annual Expenses: 0.00
Provincial Tax Credits (Dependents): Married or Equivalent (MB), Age 65 or Over (MB), Employee Disability (MB)
Dependents under 18 (MB, ON): 0
Disabled dependents (MB, ON): 0
Buttons at the bottom: Save, Cancel, Close, Help.

	Paymate Acclaim
Number Of Companies	Unlimited
Total Number Of Employees	Unlimited
Record of Employment	Standard
Direct Deposit Interface	Yes
Earnings	
Number Of Earnings	50
Expense Reimbursement	Yes
Vacation Pay	Yes
Multiple Pay Rates	Yes
Piecework	Yes
Commissions	Yes
Premiums (Shift, etc)	Yes
Formula (Statutory Holiday pay, etc)	Yes
Deductions	
Number Of User Defined Deductions	50
Formula Based	Yes
Statutory Deductions	Yes
Percentage Of Gross	Yes
Garnishees And Family Support	Yes
Declining Balance Deductions	Yes
Benefits	
Number of Benefits	15
Formula And Lump Sum	Yes
Other	
Supports all Provinces and Territories	Yes
Employer Health Tax (Ontario and Quebec)	Yes
NWT Payroll Tax Deductions	Yes
Customized Cheques And Pay stubs	Yes
Sick Pay Accruals	Yes
Prepares T4 and Relevé 1 Slips	Yes
Prepares T4A Supplementaries	Yes
Personal Data	
Personal Information	Yes
Benefits Information	Yes
Salary & Performance History	Yes
Skills Inventory	Yes
Training Record	Yes
Free Form Note Pad	Yes