



***Adagio Payables provides complete accounts payable management for your business. Track amounts owed to vendors, improve cash flow by maximizing early payment discounts and speed check production.***

- ◇ Windows-based Accounts Payable, tightly integrated with Adagio Ledger.
- ◇ Vendor inquiries on a single screen for contact, statistics, and outstanding transactions and G/L expense account distributions.
- ◇ Fully customizable checks using drag-and-drop designer technology.
- ◇ System and manual checks for one-time and recurring entries.
- ◇ Can, optionally, use blank check stock for convenience
- ◇ Electronic Payment processing available through TelPay.
- ◇ Distribution sets speed expense account allocation during invoice entry.
- ◇ Aged Cash Requirements report facilitates cash planning.

Adagio Payables provides complete accounts payable management for users of Adagio Ledger and Adagio Receivables. Manage your vendor accounts to maximize early payment discounts. Vendor statistics allow you to identify your most important vendors. Simple point and click inquiries, with drill-down to matching transactions and G/L expense account allocation, speed response to your vendor's questions.

Record your vendor addresses and contact information. Group your vendors by control accounts. Manage early payment discounts automatically. Accurately allocate invoice expenses to multiple G/L accounts. Batch transaction management ensures accurate data entry and accounting controls. Record invoices, checks and adjustments against vendor accounts. Match checks to invoices..

Locate vendor information quickly using Adagio Payables' customizable grid, or enter their 6 character vendor code directly. Softrak's SmartScanner™ technology easily locates vendors using their contact information, address, phone number or other remembered data. Double click on a vendor to put all their account information at your fingertips—contact information, account statistics and transactions, all in one place.

Tight audit control on check production increases your peace of mind. Adagio Payables supports multiple bank accounts, and its simple drag-and-drop check specification designer allows you to display the information you require on your check or advice. Place your company logo and other graphic elements to add impact to your check.

Adagio Payables contains a complete set of reports for file and account management. Report options control account selection, sort sequence and subtotaling. Aging periods are user definable.

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