

Things To Do After installing Adagio Ledger 9.0A

1. Using your previous version of Ledger, make a backup if you have not already done so.
2. Start Ledger 9 and open your data. A conversion will take place.
3. Immediately retrieve all subledger batches. (You do **not** need to post them, but you should retrieve them before any further postings are done in the subledgers.)
4. Open the Financial Reporter and select **Edit / Customize**. Click on each of the tool bars listed on the left then click on the **Reset** button. Repeat for all the toolbars. You will notice that there is now a drop-down box for both the fiscal period and the fiscal year.
5. Review year-end processing changes at:
www.bccentre.bc.ca/ledger_9_year_end.php